



Ekurhuleni
METROPOLITAN MUNICIPALITY

SCHEDULE "14"

EKURHULENI METROPOLITAN MUNICIPALITY

LIBRARY AUDITORIUM TARIFFS

In terms of the relevant legislation the Ekurhuleni Metropolitan Municipality at a meeting held on **28 April 2016** resolved to approve the Library Auditorium Tariffs with effect from **01 July 2016**, as follows:

ALL TARIFFS LISTED BELOW OR TO BE CALCULATED IN TERMS OF THIS SCHEDULE OF TARIFFS ARE **VAT INCLUSIVE**.

LIBRARY AUDITORIUM TARIFFS:

1. Availability of facilities

Library auditoriums, halls and/or group activity rooms (hereinafter auditoriums) are available for rental Monday through Saturday

Only auditoriums with caretakers will be available after normal business hours

The auditoriums are available for:

- Study related activities
- Skills development programs
- Educational development programs
- Meetings/symposiums
- Lectures
- Training
- Small concerts
- Holiday programs

Other: Written application for approval by the Head of Department: Sport, Recreation, Arts and Culture

2. Reservations

Minimum reservation period is two (2) hours on Monday to Friday and 4 hours on a Saturday. Time must be included in the reservation for both set-up time and vacating of the premises

Reservation requests will be “tentatively” held for five (5) business days from the date of the request. After the 5 day period, tentative reservations will be released and the auditorium made available to others

Payment in terms of By-laws

3. Contracts:

Applicants must be 18 years of age and older

Person signing the rental contract is required to be present at the event and is responsible for the group’s activities

4. Courtesy to library operations and users

The library will be open for business during most scheduled functions. As such auditorium functions may not disrupt library activities or users

The Controlling Librarian or delegated official may terminate any function that is disruptive to the library’s operations. In such cases the rental fee will not be refunded

5. Facilities and amenities available

Not all libraries have auditoriums available for rental

Library auditoriums differ in size and amenities available and are categorized accordingly

5.1 Category “A” Auditorium

Equipped with most of the following:

- Stage
- Sound system (microphones for rental)
- Piano (for rental)
- Dimmer lights
- Built-in screen
- Tables and upholstered chairs
- Overhead projector (for rental) to be removed, as this is obsolete equipment
- Video, Slide and data projector (for rental) to be remove – no data projector available
- Crockery (for rental)
- Kitchenette
- User may bring own audio visual equipment provided it is in good condition and will not interfere with or damage Council’s electrical systems

5.2 Category “B” Auditorium

Equipped with:

Basic lighting

Small stage

Loose standing screen

Tables and chairs

Kitchenette

Piano (where available)

User may bring own audio visual equipment provided it is in good condition and will not interfere with or damage Council's electrical systems

5.3 Category "C" Auditorium

Equipped with tables and chairs

Certain facilities have miscellaneous items available for rental

User may bring own audio visual equipment provided it is in good condition and will not interfere with or damage Council's electrical systems

6 Sessions

6.1 Auditoriums without caretakers

Monday to Friday

08:30 — 13:00

14:00 — closing time of library

Saturdays

08:30—13:00

6.2 Auditoriums with caretakers

Monday to Friday

08:30 — 13:00

14:00 — 16:30

18:00 — 22:00

Saturday

08:30 - 13:00

14:00 - 18:00

18:00 - 22:00

Rental and Deposits

Minimum reservation time is two (2) hours Monday to Friday and four (4) hours on a Saturday. Rental rates shown are hourly rates.

Fees charged for additional hours can be based on % hour increments.

Deposits payable at category "A" and "B" facilities will be equal to the applicable rental plus 50%. No booking will be confirmed until the deposit is paid.

Any breakage or damage to the facility will be the replacement or repair cost as per approved quotations.

When a period of lease is exceeded, a charge of 2 x hourly rental per hour or part thereof will be applicable

All tariffs per hour and are VAT included

	CULTURAL AND EDUCATIONAL INDIVIDUALS AND ORGANISATIONS		OTHER
Facility	Monday - Friday	Saturday	

	CULTURAL AND EDUCATIONAL INDIVIDUALS AND ORGANISATIONS		OTHER
Facility	Monday - Friday	Saturday	
Category A			
2015/2016	110.00	154.00	165.00
2016/2017	110.00	154.00	165.00
Edenvale Auditorium			
Category B			
2015/2016	66.00	110.00	132.00
2016/2017	66.00	110.00	132.00
Alberton			
Bedfordview			
Benoni			
Birchleigh			
Birchleigh North			
Boksburg			
Bracken			
Edenvale Group Activity			
Phomolong			
Tembisa West			
Winnie Mandela			
Olifantsfontein			
Kempton Park Gallery			
Kwa Thema			
Nigel			
Springs			
Langaville			
Isaac Mokoena (Katlehong)			

	CULTURAL AND EDUCATIONAL INDIVIDUALS AND ORGANISATIONS		OTHER
Facility	Monday - Friday	Saturday	
Category C			
2015/2016	30.80	44.00	77.00
2016/2017	30.80	44.00	77.00
Actonville			
Duduza			
Etwatwa			
Geluksdal			
Germiston Committee Room			
HP Makoka			
Spruitview			
Tsakane			
Vosloorus			
Watville			
Zonkizizwe			

Miscellaneous items (where available)

Items	Tariff 2015/2016	Tariff 2016/2017
Cups, saucers, teaspoons, side plates, glasses	R 6.00 per unit (of 20 people)	R 6.00 per unit (of 20 people)
Teapots, jugs, sugar bowls,	R 1.00 per item	R 1.00 per item
Flip chart (excl paper)	R 25.00 per item	R 25.00 per item
Rostrum	Free	Free
Microphones	R 20.00 per item	R 20.00 per item
Urn	R20,00 per item	R 20.00 per item
Video/DVD player/TV	R 25.00 per item	R 25.00 per item
Table cloths	R 11.00 per item	R 11.00 per item
Overlays	R 6.00 per item	R 6.00 per item
Piano	R 60.00 per reservation	R60.00 per reservation

File:

Council Resolution:

A-SR (03-2006) 26 October 2006

DRAFT EMM Tariffs: Library Auditorium 2016/17

Published	Gauteng Provincial Gazette No. 446 dd 20 December 2006
Local Authority Notice Number	3440
Council Resolution: Published	A-F (27-2010) CM 27/05/2010 Extra-Ordinary 123 dd 30 June 2010
Local Authority Notice Number	891
Council Resolution Published	A-F (27-2011) CM 20/04/2011 Extra Ordinary 107 dd 01 June 2011
Local Authority Notice Number	688
Council Resolution Published	A-F (20a-2012) CM 31/05/2012 Extra- Ordinary 159 dd 13 June 2012
Local Authority Notice Number	766
Council Resolution Published	A-F (30-2013) CM 30/05/2013 Extra- Ordinary 152 dd 10 June 2013
Local Authority Notice Number	731
Council Resolution Gauteng Provincial Gazette Local Authority Notice Number	A-F (17-2014) CM 29/05/2014 Extra- Ordinary 134 dd 06 June 2014 713
Council Resolution Gauteng Provincial Gazette Local Authority Notice Number	A-F (13-2015) CM 28/05/2015 Extra- Ordinary 229 dd 12 June 2015 1009
Council Resolution Gauteng Provincial Gazette Local Authority Notice Number	A-F (32-2016) CM 28/04/2016 Ordinary Gazette 215 dd 15 June 2016 915