



**APPLICATION FOR THE ISSUING OF A BUSINESS LICENCE IN TERMS
OF THE BUSINESSES ACT (ACT 71 OF 1991) AS AMENDED**

APPLICATION FORM

NAME OF FIRM/COMPANY : _____

TRADE NAME : _____

NAME AND SURNAME OF APPLICANT : _____

RESIDENTIAL ADDRESS OF APPLICANT: _____

(Proof of residence to be attached to this application)

IDENTITY/PASSPORT NUMBER : _____

TELEPHONE NUMBER : _____ CELLPHONE NUMBER _____

E-MAIL ADDRESS : _____ FAX : _____

COUNTRY OF BIRTH : _____

SA CITIZEN : YES _____ NO _____

(If NO, certified copy of the Permanent Residence/Company
Spouse/Business Permit is to be attached to this application)

STREET NAME & NUMBER /
PLOT NUMBER FROM
WHERE BUSINESS WILL BE
CONDUCTED : _____

ERF NUMBER : _____

CUSTOMER CARE AREA : _____

WARD NUMBER : _____

TYPE OF BUSINESS	MARK WITH A CROSS (X)
Sale or supply of meals or perishable foodstuffs on or off the business premises	
Providing Turkish baths, saunas or other health baths	
Providing massage or infra-red treatment	
Making the services of an escort, whether male or female, available to any other person	
Keeping three or more mechanical, electronic or electrical contrivances, instruments, apparatus designed or used for the purpose of the playing of any game for recreation or amusement	
Keeping three or more snooker or billiard tables	
Keeping or conducting a night club or discotheque or tavern or inn	
Keeping or conducting a cinema or theatre	
Conducting adult premises referred to in Section 24 of the Films and Publications Act, 1996	
Hawking in meals or perishable foodstuffs conveyed from place to place by vehicle or otherwise, on a public road or other place accessible to the public, or in, on or from a movable structure or stationary vehicle.	

NATURE OF BUSINESS : _____

SIGNATURE OF APPLICANT

DATE OF APPLICATION

BUSINESS LICENSE CHECKLIST

Town Planning Zoning Certificate – City Planning Department	
A4 size Building Plan – approved by the City of Ekurhuleni City Planning Department	
Certificate of occupancy – City Planning Department	
Identity copy of both owner and manager	
Fully endorsed work permit/Letter from Department of Home Affairs declaring confirmation to work and manage a business in the RSA.	
Latest Water and lights statement on the Business address	
Business Registration documents CIPC/CIPRO/DTI	
SARS Tax clearance certificate Latest/most recent at the time of application	
Letter from the landlord if the property is not owned/ lease agreement, Letter from Mall Management or Centre management confirming occupancy	
Title deed if the property is owned	
BBBEE Certificate or affidavit in the absence thereof	
LPG certificate (for filling and petrol stations) and cooking with gas	
Liquor License if issued prior to this application	
License from the Films and Publications board in terms of the Films and Publications Act	
Certificate of acceptability for the sale of food and foodstuffs- Environmental Health	

Kindly ensure that you complete the application document and attach certified copies of all documents mentioned above.

For further information please contact: CED.Licensing@ekurhuleni.gov.za