

# POLICY/PROCEDURE : PRESENTATIONS BY COMPANIES AND ORGANISATIONS TO GREATER EAST RAND METRO

ITEM CL 6-2001  
SPECIAL COUNCIL  
MEETING : 2001.05.08

POLICY - PRESENTATIONS BY COMPANIES AND ORGANISATIONS TO  
GREATER EAST RAND METRO - PROCEDURE

(ITEM CL 19/2001)

## RESOLVED:

- (a) **That** all requests for presentations from companies and organizations **BE FORWARDED** to the relevant Head of Department or the Head Corporate and Legal Services;
- (b) **That** the relevant Head of Department, in conjunction with the Portfolio Head Councillor, meet with the company/organization and/or determine whether it is necessary to make a presentation to the Management Team, Portfolio Committee or the Mayoral Committee;
- (c) **That** once (b) above is determined, the request for presentation be referred to the relevant Portfolio Committee and, should it be necessary, for a presentation to the Mayoral Committee thereafter. Approval of the Municipal Manager must be obtained before it can be referred to the Mayoral Committee.
- (d) **That** consequently, and subject to (c) above and only upon the recommendations of the Portfolio Committee, are further presentations made to the Mayoral Committee and/or Council.
- (e) **That** reports of this encounters and other referred matters **BE SUBMITTED** to the Mayoral Office.