

POLICY : DISASTER MANAGEMENT

ITEM PS 76/2001 DISASTER MANAGEMENT POLICY
 MC : 24.01.2002
 ITEM PS 5/2002
 CM : 28.02.2002

RESOLVED:

1. **That** the contents of the report regarding the Disaster Management Policy, **BE NOTED**.
2. **That** the Disaster Management Policy for Ekurhuleni Metropolitan Municipality attached as Annexure "A", **BE APPROVED**.
3. **That** a Disaster Management Co-ordinating Committee, under the chairpersonship of the City Manager alternatively the Executive Director: Public Safety, **BE ESTABLISHED** for the Metropolitan Municipality.
4. **That** the Co-ordinating Committee **MEETS** quarterly to monitor progress on Disaster Management matters in line with the terms of reference discussed in the body of the report.

ANNEXURE 'A'

DISASTER MANAGEMENT POLICY FOR THE EKURHULENI METROPOLITAN COUNCIL

1. That all Council services participate in Disaster Management issues on the following basis:
 - 1.1 Identify their primary, roles in term of the various phases of the Disaster Management Continuum:

The Continuum comprises the following phases:

 - disaster response
 - disaster recovery
 - development
 - mitigation
 - prevention
 - preparedness and awareness
 - 1.2 Identify their secondary roles (where they could support other services, with the latter's primary role(s), should this be of critical importance)
 - 1.3 Identify potential (outside) resources they will require to, in particular, execute their function with regard to the response and recovery / restoration phases of the Disaster Management Continuum.

- 1.4 Compilation of basic plans, checklists, aide memoirs on their roles and functions.
- 1.5 Identify shortcomings and address it in conjunction with Disaster Management (e.g. additional training needs to manage an Emergency Housing Centre).
2. That those Council services involved in development projects will, in all instances, ensure that adequate risk and hazard assessments are undertaken for such projects.
3. That all Council services will involve Disaster Management whenever a development project is being planned.
4. That Disaster Management shall on a continuous basis, evaluate all its programmes.
5. That Disaster Management will assist, when requested, to help facilitate or coordinate any of the projects mentioned in 1 - 3 above- or any other identified projects.
6. That Disaster Management shall resort regularly progress with all policy matters to the Public Safety Portfolio Committee
7. That Disaster Management will, where necessary, propose changes to legislation through the Ekurhuleni Metropolitan Municipality.
8. Results of studies undertaken by Council on vulnerability assessment, hazard and risk analysis should be made available to Disaster Management.
9. That Disaster Management will maintain a centralised resource data bank for all line function services and. that all Directorates update their data banks biannually.
10. A Disaster Management Centre be established and maintained, in terms of legislation.
11. That Disaster Management will plan and implement, in accordance with community-identified needs and with community participation, Disaster Management plans and programmes.
12. That Disaster Management will develop, maintain and co-ordinate identified training programmes.
13. That Disaster Management shall provide an advisory service to commerce and industry, educational institutions, homes for the aged, hospitals, medical facilities and the like on request, and facilitate the necessary input from other services where this is required.
14. That Disaster Management shall facilitate theoretical and practical exercises with municipal services as well as National/Provincial Departments. and community structures biennially
15. That Disaster Management shall identify, recruit, and co-ordinate a sustainable trained volunteer structure, in accordance with legislation.
16. That Disaster Management shall maintain close liaison with NGO's, and other relief agencies.
17. That Disaster Management shall, through research, local liaison and national and international networking, ensure that they remain abreast of trends, developments and disasters.

18. That Disaster Management shall recommend to Council to enter into agreements or contracts with any local government or organisation with regard to mutual aid or assistance regarding Disaster Management.
19. The extent of humanitarian aid in circumstances that are not declared a local disaster will be decided on by the Chief of Disaster Management or his deputies in accordance with legislation.
20. The extent of humanitarian aid and action necessary for the restoration of essential services, in circumstances resulting in a major incident at local government level being declared by the Chief of Disaster Management. or a national disaster in terms of relevant legislation, will be decided upon by the Chief of Disaster Management in terms of his delegated authority. The Chief of Disaster Management, at his / her earliest opportunity, shall report the declaration of a local disaster to the Mayoral Committee and the MEC tasked with the Disaster Management function.