

ITEM A-RC (06-2020)  
CM 27/02/2020

REPORT ON THE PROPOSED DRESS CODE POLICY FOR  
COUNCILORS AND ALL PERSONS WHEN ENGAGED IN  
COUNCIL AND COMMITTEES BUSINESS

**RESOLVED**

1. **That** the contents of the Dress Code policy for CoE Councilors and all persons when engaged in Council and committee business attached hereto and marked Annexure “**A**” **BE NOTED.**
2. **That** the Dress Code policy for CoE Councilors and all persons when engaged in Council and Committee business hereto and Marked **Annexure ‘A’ BE APPROVED.**

# **CITY OF EKURHULENI (COE) DRESS CODE POLICY FOR COUNCILLORS AND ALL PERSONS WHEN ENGAGED IN COUNCIL AND COMMITTEE BUSINESS.**

## **PREAMBLE**

**WHEREAS**, THE COE COUNCIL STANDING ORDERS PROVIDES FOR DRESSING IN AN APPROPRIATE AND ACCEPTABLE ATTIRE AS PRESCRIBED IN THE COUNCIL DRESS CODE POLICY;

**THEREFORE**, AS COUNCILLORS OF CITY OF EKURHULENI MUNICIPAL COUNCIL, ADOPT THIS DRESS CODE POLICY TO PROVIDE FOR MATTERS IN CONNECTION THEREWITH.

### **1. SCOPE:**

This policy shall apply to all Councillors and all persons when engaged in Council and Committee business; taking into account the decorum of the business so attended.

### **2. POLICY STATEMENT:**

City of Ekurhuleni recognize that all Councillors are representatives of the City of Ekurhuleni (CoE) and should dress appropriately. The manner in which CoE Councillors dress and present themselves plays an important part in the corporate image CoE portrays to both its internal customers, external customers and/or stakeholders.

### **3. DRESS CODE REQUIREMENTS:**

- a) Councillors and all persons engaged in Council and its Committees are expected to dress in a manner appropriate, taking into account the decorum of the business so attended.
- b) All persons when attending Council, Committee and any formal meetings of Council and its Committees or Forums must dress in a manner appropriate, taking into account the decorum and dignity of Council, provided that no party symbols may be displayed

### **4. APPROPRIATE ATTIRE**

- 4.1 The following should be taken into consideration when defining what constitutes appropriate attire for the business of Council and its Committees and is not limited to the items below:

#### **(a) Appropriate attire when conducting Council business:**

- (i) Formal trouser and jacket
- (ii) Formal dress/ skirt/ long trousers and Jacket
- (iii) Formal business Suit
- (iv) Traditional or Religious Suit

- (v) Formal shirt or Blouse
- (vi) Formal Jersey
- (vii) Formal shoes, including formal sandals
- (viii) Tie or Scarf is optional

**(b) Appropriate attire when conducting Committee business:**

- (i) Formal trouser
- (ii) Formal dress/ skirt/long trousers
- (iii) Formal business Suit
- (iv) Traditional or Religious Suit
- (v) Formal shirt or Blouse
- (vi) Formal shoes, including formal sandals
- (vii) Tie or Scarf or Formal Jacket or Formal Jersey is optional.

**5. INAPPROPRIATE ATTIRE:**

5.1 The following should be taken into consideration when defining what constitutes inappropriate attire for the business of Council and its Committees and is not limited to the items below:

**(a) Informal clothes such as:**

- (i) T-shirts
- (ii) Jeans
- (iii) Sporting gear
- (iv) Sweat pants
- (v) Beanies, Caps, Helmets
- (vi) Sporting shoes, including takkies and safety footwear (long or short)
- (vii) Sleeveless clothing
- (viii) Revealing attire.
- (ix) Work wear defined under the category of protective clothing used for occupational industries including domestic and commercial work wear.
- (x) Any articles of clothing and/ or jewelry which may represent a health and safety hazard.
- (xi) Any item of clothing and/or jewelry with a political party logo or branding.
- (xii) Any item of clothing that is imprinted with offensive and / or derogatory messages.

**6. RELIGIOUS AND CULTURAL ATTIRE:**

6.1 CoE shall not discriminate against any Councillor on the basis of gender, age, colour, religion, belief and culture in terms of this Policy.

6.2 CoE respects all cultural and religious denominations, and accepts the wearing of cultural and religious attire such as clerical collars, head scarves, turbans, kiva etc provided that such attire does not fall outside the description in section 4 above.

**7. BREACHES AND NON-COMPLIANCE:**

7.1 Councillors and all persons who contravene the Dress Code Policy must be dealt with in the following manner –

- (a) The Speaker of Council or Chairperson of the Committee may order that the Councillor or a person to leave the meeting.
- (b) Any Councillor or person ordered to leave the meeting must do so and if they refuse, the Speaker or Chairperson may order for the removal of such a Councillor or person from the meeting by the Council Protection Services.
- (c) Notwithstanding (a) & (b) above, the Speaker or Chairperson may refer the Councillor's conduct to the Ethics and Integrity Committee for further action and recommendation to Council.

## **8. TITLE**

This policy shall be called the **“COE DRESS CODE POLICY FOR COUNCILLORS AND ALL PERSONS WHEN ENGAGED IN COUNCIL AND COMMITTEE BUSINESS”** and shall come into operation on the day of approval by Council.