



SCHEDULE “14”

LIBRARY AUDITORIUM TARIFFS

In terms of the relevant legislation the City of Ekurhuleni at a meeting held on **28th May 2026**, resolved to approve the Library Auditorium Tariffs with effect from **01 July 2026**, as follows:

ALL TARIFFS LISTED BELOW OR TO BE CALCULATED IN TERMS OF THIS SCHEDULE OF TARIFFS ARE **VAT INCLUSIVE**.

LIBRARY AUDITORIUM TARIFFS:

1. Availability of facilities

Library auditoriums, halls and/or group activity rooms (hereinafter auditoriums) are available for rental Monday through Saturday (See also point 6 below)

The auditoriums are available for:

- Study related activities
- Skills development programs
- Educational development programs
- Meetings/symposiums
- Lectures
- Training
- Small concerts
- Holiday programs
- Cultural programs

**** Council programs and activities get preference with any availability**

The auditoriums are not available for:

- No Business ventures are allowed,
 - No Social functions/ Funerals
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- Only auditoriums with caretakers will be available after normal business hours
 - No Sunday availability
- Other: Written application for approval by the Head of Department: Community Services
- No long-term, permanent / continuous booking of facility allowed.

2. Reservations

Minimum reservation period is two (2) hours on Monday to Friday and 4 hours on a Saturday, Time must be included in the reservation for both set-up time and vacating of the premises

Reservation requests will be “tentatively” held for five (5) business days from the date of the request, After the 5-day period, tentative reservations will be released and the auditorium made available to others.

Payment for the facilities is in terms of By-laws.

3. Contracts:

Applicants must be 18 years of age and older

Person signing the rental contract is required to be present at the event and is responsible for the group's activities and adherence to the stipulations as agreed upon,

4. Courtesy to library operations and users

The library will be open for business during most scheduled functions. As such auditorium functions may not disrupt library activities or users.

The Controlling Librarian or delegated official may terminate any function that is disruptive to the library's operations. In such cases the rental fee will not be refunded.

5. Facilities and amenities available

Not all libraries have auditoriums available for rental

Library auditoriums differ in size and amenities available and are categorized accordingly.

5.1 Category “A” Auditorium

Equipped with most of the following:

- Stage
- Dimmer lights
- Built-in screen
- Tables and chairs
- Kitchenette
- User may bring own audio-visual equipment provided it is in good condition and will not interfere with or damage Council's electrical systems.

5.2 Category “B” Auditorium

Equipped with:

- Basic lighting
- Small stage
- Tables and chairs
- Kitchenette
- User may bring own audio-visual equipment provided it is in good condition and will not interfere with or damage Council's electrical systems,

5.3 Category “C” Auditorium

Equipped with tables and chairs

User may bring own audio-visual equipment provided it is in good condition and will not interfere with or damage Council's electrical systems.

6. Sessions

6.1 Auditoriums without caretakers

Monday to Friday

08:30 — 13:00

14:00 — closing time of library

Saturdays when open

08:30—13:00

6.2 Auditoriums with caretakers**Monday to Friday**

08:30 — 13:00

14:00 — 16:30

18:00 — 22:00 SUBJECT TO WRITTEN APPROVAL OF DH: CULTURAL AFFAIRS

Saturday when open

08:30 - 13:00

Rental and Deposits

Minimum reservation time is two (2) hours Monday to Friday and four (4) hours on a Saturday, Rental rates shown are hourly rates.

Deposits payable at category “A” and “B” facilities will be equal to the applicable rental plus 50%. No booking will be confirmed until the deposit is paid.

Any breakage or damage to the facility will be the replacement or repair cost as per approved quotations.

When a period of lease is exceeded, a charge of 2 x hourly rental per hour or part thereof will be applicable.

Application for free use as per applicable By-laws, subject to criteria applicable.

Any overtime costs must be paid by the lessee.

6.3 Category “D” (New)**Monday to Friday**

08:30 — 13:00

14:00 — 16:30

18:00 — 22:00 SUBJECT TO WRITTEN APPROVAL OF DH: CULTURAL AFFAIRS

Saturday when open

08:30 - 13:00

- Knowledge Centres: Rental for Training
- Filming in Library:
- Rental of Kidz Zone
- Live Stream Studio: Germiston

All tariffs per hour and are VAT included

	CULTURAL /EDUCATIONAL/ INDIVIDUALS AND ORGANISATIONS		OTHER
Facility	Monday - Friday	Saturday	Not available
In terms of Free Use, refer to point ** in the LIS By-Laws			
Category A			
2025/2026	R135.00 per hour	R190.00 per hour	
2026/2027	R135.00 per hour	R190.00 per hour	
Category B			
2025/2026	R110.00 per hour	R170.00 per hour	
2026/2027	R110.00 per hour	R170.00 per hour	
Alberton			
Bedfordview			
Benoni			
Birchleigh			
Birchleigh North			
Boksburg			
Brackenhurst			
Edenvale			
Phomolong			
Thembisa			
Thembisa West			
Winnie Mandela			
Olifantsfontein			
Lawrence Bongani Sibanyoni (Kingsway)			
Kwa Thema			
Nigel			
Springs			
Isaac Mokoena (Katlehong)			
Leondale			
Jerry Moloi			
Brakpan			
Mpho Rahab Molepo (Tsakane II)			
Category C			
2025/2026	R90.00 per hour	R110.00 per hour	
2026/2027	R90.00 per hour	R110.00 per hour	
Actonville			
Duduza			
Etwatwa			
Geluksdal			

	CULTURAL /EDUCATIONAL/ INDIVIDUALS AND ORGANISATIONS		OTHER
Facility	Monday - Friday	Saturday	Not available
In terms of Free Use, refer to point ** in the LIS By-Laws			
HP Makoka			
Spruitview			
Tsakane			
Vosloorus			
Bruna Soncini (Wattville)			
Zonkizizwe			

	CULTURAL /EDUCATIONAL/ INDIVIDUALS AND ORGANISATIONS		OTHER
Facility	Monday - Friday	Saturday	Not available
In terms of Free Use, refer to point ** in the LIS By-Laws			
Category D (New)			
2025/2026			
Knowledge centres- rental for training	R520,00 per hour R3,130 per day	R730,00 per hour	
Filming in the library	R12,530 per day R1,570 per hour R3,130 per hour after hours	R31,320 per Saturday	
Rental of KIDZ ZONE	R840,00 per hour R3,650 per day	R1,040 per hour	
2026/2027			
Knowledge centres- rental for training	R520,00 per hour R3,130 per day	R730,00 per hour	
Filming in the library	R12,530 per day R1,570 per hour R3,130 per hour after hours	R31,320 per Saturday	
Rental of KIDZ ZONE	R840,00 per hour R3,650 per day	R1,040 per hour	
Live Stream studio: Germiston			
2025/2026	R570.00 per hour	R1 150.00 per hour	R2 870.00 per hour
2026/2027	R570.00 per hour	R1 150.00 per hour	R2 870.00 per hour
** Additional costs for sound technician to apply			

Miscellaneous items (where available)

Items	Tariff 2025/2026	Tariff 2026/2027
Cups, saucers, teaspoons, side plates, glasses	<i>Not applicable</i> <i>All organizations to bring own miscellaneous items</i>	<i>Not applicable</i> <i>All organizations to bring own miscellaneous items</i>
Teapots, jugs, sugar bowls,	Not applicable	Not applicable
Flip chart (excl. paper)	Not applicable	Not applicable
Rostrum	Not applicable	Not applicable
Microphones	Not applicable	Not applicable
Urn	Not applicable	Not applicable
Video/DVD player/TV	Not applicable	Not applicable
Tablecloths	Not applicable	Not applicable
Overlays	Not applicable	Not applicable
Piano	R 70.00 per reservation per instrument	R 70.00 per reservation per instrument

***** Application for free use or reduced tariffs approval by the DH: Cultural Affairs – Subject to By-Laws**